



User Guide

ASIC Regulatory Portal

How to log in

Version 1.0



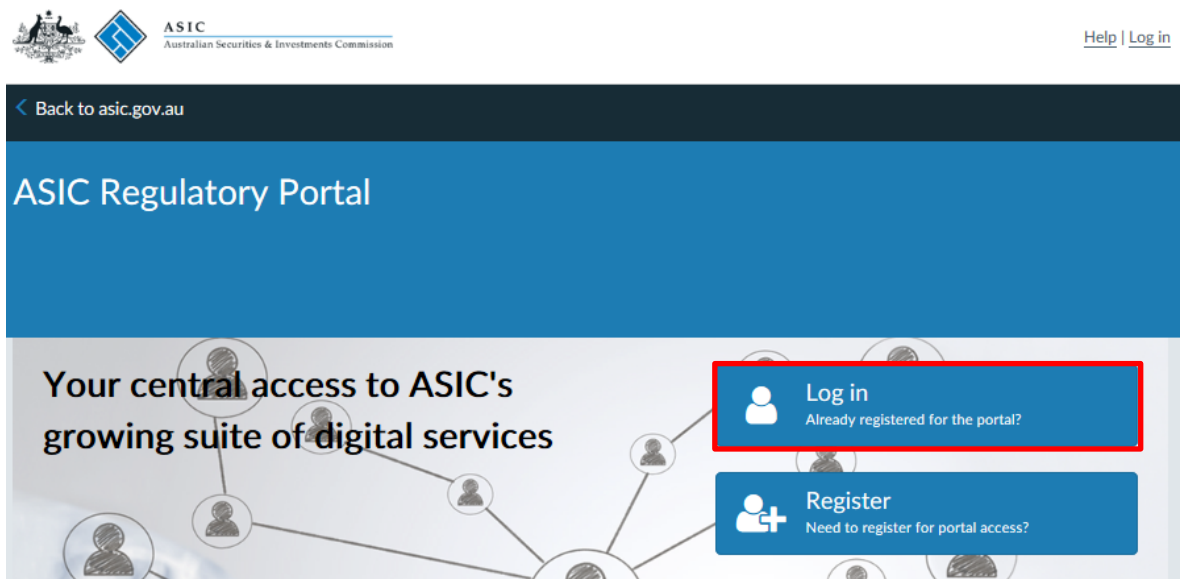
ASIC

Australian Securities & Investments Commission

How to Log in

You will need to first register a username and password before you can log in to the portal – see *How do I register?*

1. Go to the **ASIC Regulatory Portal** – <https://regulatoryportal.asic.gov.au/>
2. On the portal homepage, click **Log in**.



3. Enter your **email address (username)** and **password**.

Log in

Email (Username)

Password

[Forgotten your password?](#)

4. Click **Log in**.

Log in

Email (Username)


Password

[Forgotten your password?](#)

Log in



Once you have logged in, the **Select entity** page will open which will list all your connected entities. Select an entity from your list of current connections to view information and perform tasks for the entity or click **Connect to an entity** to add another entity connection.

SR [Help](#) | [Log out](#)

[Back to portal homepage](#)

Select entity

Who would you like to represent?

Select an entity from the list below or click '+ Connect to an entity' to add another entity.

[+ Connect to an entity](#)

Current connections

Entity name	Entity type	ASIC identifier
Shane Ross (Myself)	Individual	
Brody Jenner	Individual	
TEST COMPANY PTY LTD	Australian registered company	

5. If you are logging into the portal for the first time, you will need to **enter a billing address and confirm your contacts**. Once these details have been provided, click **Submit**.



Dashboard Transactions Administration

Enter billing address and contacts

As this is the first log in either for this entity or for yourself as an individual portal user, we need further information for the purposes of billing, issuing Official notices and industry funding.

We will use your name and email address as the default contact. You can change these details later through > Administration > Entity contacts.

Key billing address

* Address

Level 7 120 Collins Street, MELBOURNE VIC 3000

[Address not in Australia?](#)

Billing contact

* Name

ASIC TEST COMPANY PTY LTD

As the first user for either this entity or yourself as an individual, you are the default billing contact. We will send billing correspondence to your email address.

Provide an alternate email address

Provide an alternate email address to receive your industry funding levy invoices

We will use this email address to issue industry funding levy invoices.

Official notices contact

* Name

ASIC TEST COMPANY PTY LTD

Industry funding compliance contact

Name

ASIC TEST COMPANY PTY LTD

Submit



For security reasons we recommend when you have completed your session you log out of the portal.

To log out of the portal, click Logout display in the top right corner of the screen



[Help](#)

[Log out](#)